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Total submission should be divided into four parts. In first part, there should be a Title page mentioning the Title of the Paper, Author's Name and Present Designation with Dept., complete Office Address, Postal Address for correspondence, Affiliating University, Mobile No. and Email Address. It must be accompanied by a declaration that "the paper titled is original piece of work and not copied in whole or in part from other works. It has not been published or submitted for publication elsewhere. It is submitted exclusively for this Journal and the copyright of this paper is handed over to the Editorial Board so long as it remains under consideration for publication. I agree to modify the paper according to the suggestion of Reviewer to improve its standard, if required." The declaration should be followed by a scanned signature. This page should be typed in a separate Word file named as Title Page. Main Text of the paper will from the second part which should also be prepared in a separate word/tex file named as Main Text. In the third part, a PDF version of the paper is required to be submitted.

In view of keen specialization in different disciplines contributors are requested to send a list of five Reviewers (of which two should be other than home state of contributor) actively engaged in research in university level mentioning their name, designation, institution and e-mail ID. The contributors should not have any association in research work with those Reviewers during last five years. This list should be prepared in another Word file named as Reviewers' List which is expected to be submitted as the fourth and last part with a view to enabling us in preparing a Database.

The soft version of these four files should be sent as attachment through email to ijrms@garhbetacollege.ac.in & ce.ijrms@gmail.com. Contributors are also requested to visit the Editorial Policy printed in the earlier section of the journal. Each of the selected contributors will be given a free copy of the Journal.

GUIDELINES FOR PREPARATION:

1. The Article should be written in English (other than Bengali literature) within a minimum of 3000 and maximum of 4000 words including references, tables, annexures etc. in MS-WORD format using Times New Roman. The title of the paper should be given at the top followed by an Abstract of about 150 words providing a gap of 3 lines after the title. The name of the author should not appear anywhere in the manuscript to facilitate blind review by the experts.

2. The Abstract should be non technical to facilitate the readers in understanding manuscript's contribution. It should contain introduction to the topic, main objective, key methods used, results and conclusion. Few keywords should be mentioned at the bottom of the abstract.

3. The paper should be organised in such a manner that it would follow the major heads like Introduction, Problem to be investigated, Review of Literature, Objectives, Materials and Methods for experimental study/ Methodology for non- experimental study, Results, Discussion of Findings, Conclusion etc. Conclusion should be based on the judgements of results obtained and not merely the repetition of discussions made earlier. It should also answer the objectives of the study. Very lengthy mathematical proofs and extensive tables should preferably be avoided.

4. Technical Specifications:

I. Margin: 1 inch on all four sides, Paper setting – A4 size, Line Spacing- 1.5

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VI. Figures & Tables: These should be Titled (at the bottom for figures and top for tables), placed centrally, numbered separately, source of data must be mentioned below the tables/figures. These should appear in the text where these are analysed. Graphs should be made fit for B&W print.

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5. Clarity, grammar, spelling, punctuation and consistency of references along with the structural aspect of the paper should be checked very carefully before submission. Poor standard of the paper is not entertained in this Journal.

DEADLINE:

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