



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GARHBETA COLLEGE ,GRAHBETA PASCHIM MEDINIPUR
Name of the head of the Institution	Dr. Hariprasad Sarkar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03222265143
Mobile no.	9434509500
Registered Email	garhbetacollege48@gmail.com
Alternate Email	hpsarkar26@gmail.com
Address	Garhbeta, Paschim Medinipore, Pin--721127
City/Town	Garhbeta
State/UT	West Bengal
Pincode	721127

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education

Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Sushil Kumar Ghosh
Phone no/Alternate Phone no.	03222265143
Mobile no.	7872335942
Registered Email	iqac@garhbetacollege.ac.in
Alternate Email	sushilkumar15ghosh@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.garhbetacollege.ac.in
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://f64de098-e168-43d9-a5a2-f9af66161612.usrfiles.com/ugd/f64de0_d7d2c1812c4c435b

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Val
				Period From
1	B	2.31	2014	05-May-2014

6. Date of Establishment of IQAC	06-Jan-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality cult		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of part
Students	06-Mar-2019	

	1	
Plantation	22-Jul-2018 1	
Voter Awareness Day	25-Jan-2019 1	
Feedback from Students	14-Feb-2019 1	
Student Induction Program(PG)	23-Jul-2018 1	
Student Induction Program(UG)	13-Jul-2018 1	
Academic Audit	12-Nov-2018 6	
Meeting with HODS	02-Sep-2018 7	
Feedback from parents	14-Feb-2019 1	
Feedback from teachers	08-Jun-2019 1	

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQ UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of di
Garhbeta College	Development Grant	Govt. of West Bengal	

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of

Yes

IQAC meeting and compliances to the decisions have been uploaded on the institutional website	
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullet points)

• IQAC of our college has initiated various curricular, extracurricular programmes by different committees and promoted research works in various fields.

IQAC suggested the recruitment of non-teaching staff.

• IQAC proposed to repair old building (Najrul Bhaban).

• IQAC proposed to make the campus eco-friendly.

IQAC proposed the college administration to provide free studentship to students who participated in district as well as University level sports events.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To promote Gender sensitization Programme.	one-day Workshop on " Empowerment of Women and Leg organized from 27th June, 2019.
To organize Green Audit/ Environment awareness.	Green Audit conducted on 11/02/2019 and 12/02/2019
Made a plan to organize annual	As per our plan we organized annual events and sports activities in 30/11/2018 to 1/12/2018.

events and sports activities for college staff and Students.	
Initiated a plan to renovate some classrooms	Renovation is going on.
To lessen the workload of teaching and non-teaching staff of the college	On the basis of recommendation of IQAC, the G.B. a for creation of new teaching and non-teaching post
To upload AISHE Data within the stipulated time limit.	The AISHE Data was uploaded within the stipulated 24.03.2018
To encourage organizing educational tour	Some departments organized educational tour. As an department of Geography took their students to Sik 24th November, 2018. The College takes all steps t in fare for the students, teacher and supporting s provides subsidised fare to teacher and staff and supporting staff only.
To encourage extension activities by NCC and NSS Units.	Extension Programmes like environment awareness pr Bharat Aviyan, Yoga day etc. were organized.
To suggest collection and analysis of feedback.	Feedback collected from Teachers, Students, Parent and placed at the meeting of IQAC.

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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting D
Governing Body	19-Feb-2

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	30-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Garhbeta College maintains MIS to support its academic administrative operations. We have successfully automated processes in the college to improve the efficiency of modules which are currently operational in the Institution Admission Module (SMART COLLEGE) : College uses online to UG and PG courses. All relevant information regarding and announcements are uploaded on the website. After 12th level results, the details of UG admission procedures of online application and submission of application eligibility criteria, intake capacity, admission rules, publication of merit list, dates of admission, dates of other information related to admission, are made available on the website. A copy is also displayed in the students notice log book of the college. Admission to the PG courses at the college followed the same procedure after the publication of merit list. The college follows the strict merit-based admission procedure. Merit list is prepared following the guidelines of Vidyasagar (affiliating university), reservation policy of the government and the recommendations of the admission committee. The constant committee consists of the Principal, Head of the department of the Teachers' council and nonteaching staff member. After the reservation policy, a category-wise merit list is prepared and displayed on the college website and in the college notice board. Separate lists and Merit Panels for all categories are prepared and uploaded in the college website and displayed on the college website. It is also wallled up in the college campus for communication. The admission procedure of the college to all the stakeholders is as follows: a) Candidates are admitted through the process of course selection and adherence of Govt. rules and regulation, admissions in all categories are done. Admission fees are also paid through the very 1st day of commencement of classes, all the documents for the admission are verified by the concerned department and one set of hard copy of documents is taken from the department office records and upcoming registration. Necessary Documents are submitted to the University regarding admission and registration as per the guidelines to the University. Apart from the Online admission we have implemented the application of MIS module b) Partial online financial admission c) Faculty Information Management: Biometric</p>

activity information is shown through our college web Information Dissemination during CAS. d) Students Data (through SMART COLLEGE..... software and recorded in etc.) e) HRMS (Introduced by Govt of West Bengal) f) computerized and functioning through automated KOHA s

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. I words

Garhbeta college has a robust mechanism in curriculum delivery documentation. Syllabi for the undergraduate courses taught at the are framed by Vidyasagar University to which the College is affili the beginning of the academic session, each department conducts me which syllabus for the academic session are distributed among the Teachers attended workshops on different subjects which are being familiarise the new CBCS syllabi. The teachers are often asked to c to the model question papers prepared by the University for each Maintaining the academic calendar issued by the affiliating Univer college Teachers' council prepares academic plans for every session timely and effective completion of the syllabus. Teaching depar thereafter prepare detailed lesson plans for the whole session (s that includes not only the syllabus to be covered but also the t holding internal assessments, seminars and remedial classes for the in need. Routine committee, constituted by the governing body, pr central class routine for all stream keeping a view that each stu teacher carry over a uniform class load. Taking cognizance with routine each department prepares a well-balanced class-routine ado policy of major thrust on major/Hons. subjects. Besides the trad methodology, teachers avail the various facilities to make the t learning process more attractive and interesting to the students. class distribution among the teachers, UGC-guidelines regarding wor strictly followed. For the effective delivery of curriculum, variou methods are adopted based on the requirement of the subject or top the conventional and the advanced teaching-learning aids are us delivering the lesson, such as Chalk and Black board method, ICT-teaching-learning method, Paper Presentation and Seminar by the s Group Discussion, Field Trip and Excursion, distribution of addi teaching materials by the teachers, etc. Seminars and special ta experts are also arranged. Regular class tests are conducted and assessment in practical classes are done to keep track on the imprc the students. Based on the class room performance and internal asse the students, remedial classes are also conducted for the slow lear concerned departments maintain the detailed record of the class assessments. We also take special care for the advanced learner. administration also keeps eye on the results, departmental proceed student needs. IQAC often assesses different activities of the C regarding teaching learning, development and improvements of dif methods of effective curriculum delivery. The College has a library access system and it opens till late afternoon and some departmer

their Departmental libraries for the benefit of the students. A go of Journals are subscribed by the College and students can have the e-learning through online.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
NIL	NIL	Nil	0	NA

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
BA	Santali (Hons.)	01/07/2
MSc	Zoology	01/07/2

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS Course System
BA	Bengali (Hons.)	01/07/2018
BA	English (Hons.)	01/07/2018
BA	Bengali (Gen.)	01/07/2018
BA	English (Gen.)	01/07/2018
BA	Philosophy (Hons.)	01/07/2018
BA	Philosophy (Gen)	01/07/2018
BA	History (Hons)	01/07/2018
BA	History (Gen)	01/07/2018
BA	Sanskrit (Hons)	01/07/2018
BA	Sanskrit (Gen)	01/07/2018
BA	Physical Education (Gen)	01/07/2018
BA	Political Science (Gen)	01/07/2018
BA	NCC (Gen)	01/07/2018
BA	OMSV (Major)	01/07/2018
BCom	B. Com (Hons)	01/07/2018
BCom	B. Com (Gen)	01/07/2018
BSc	Physics (Gen)	01/07/2018
BSc	Chemistry (Gen)	01/07/2018
BSc	Mathematics (Gen)	01/07/2018
BSc	Zoology (Gen)	01/07/2018
BSc	Botany (Gen)	01/07/2018

BSc	Physiology (Gen)	01/07/2018
BSc	Economics (Gen.)	01/07/2017
BSc	Physics (Hons.)	01/07/2017
BSc	Mathematics (Hons.)	01/07/2017
BSc	Zoology (Hons.)	01/07/2017
BSc	Geography (Hons.)	01/07/2017
BSc	Botany (Hons.)	01/07/2017
BSc	Chemistry (Hons.)	01/07/2017
BSc	Physiology (Hons.)	01/07/2017
BCA	Professional	01/07/2017
MSc	Applied Mathematics	01/07/2018
MA	Bengali	01/07/2018
MA	History	01/07/2018
MSc	Zoology	01/07/2018
BPEd	Professional	01/07/2018
BA	Santali (Gen.)	01/07/2018
BSc	Geography (Gen.)	01/07/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects/ Internships
MA	Bengali	28
MSc	Mathematics (Applied)	18
BA	Economics (Gen)	2
BA	Environmental Science	400
BSc	Environmental Science	317
BA	Bengali (Hons)	86
BPEd	Practise Teaching (Internship)	8
BA	Geography (Hons)	37
BSc	Zoology (Hons)	41
BSc	Botany (Hons)	19

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

Feedback Obtained

Our college is well ahead in feedback analysis. Feedback is collected from Students, Teachers, Parents. This feedback is analysed in the IQAC and steps are taken to improve the standard. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their constant satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and their recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Structured feedback is taken from students, teachers and parents. Feedback from students is also taken through class representative meetings, and corrective measures are taken accordingly to improve the teaching learning processes. Students Feedback: The feedback is collected at various levels during the academic session. The academic feedback is taken every week from the class representatives. General Feedback: Feedback is taken on regular basis regarding the general facilities including mess, canteen, general hygiene and cleanliness. The actions to problems of urgent /Immediate nature are addressed by the authority immediately. Other problems which require management decisions are put up before the governing body and also addressed accordingly. The comments are collected at various levels in the course of the academic session and the feedback is taken every week from the student representatives of individual classes. Feedback is taken on regular basis regarding the overall facilities including computer lab, mess, canteen, well known hygiene and cleanliness. The actions to issues of urgent /on the spot nature are addressed by using the authority straight away. The alternative issues which require management approval are addressed to the governing body. Faculty Feedback: The academic behaviour feedback from the students are analysed and the essential corrective measures are recommended to faculty members. The remarks are likewise shared with the department for any corrective measures. Syllabus Coverage: Syllabus coverage feedback is likewise gathered from the Individual Subject Teacher. Parents Feedback: The parents' suggestions are also addressed with due care and analysed at the end of the academic year. In this regard, Teachers follow and execute the directives forwarded by governing body. Faculty Feedback - The academic behaviour feedback from the students are analysed and the essential corrective measures are recommended to faculty members. The remarks are likewise shared with department for any corrective measures. Syllabus Coverage- Syllabus coverage feedback is likewise gathered from the Individual Subject Teacher. Parents Feedback- The parents' suggestions are also addressed with due care and analysed at the end of the academic year.

regard, Teachers' Council follow and execute the directives forwarded by the Governing Body.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BA	BENGALI	133	378
BA	ENGLISH	117	250
BA	HISTORY	117	152
BA	PHILOSOPHY	85	98
BA	SANSKRIT	61	203
BA	SANTHALI	40	55
BA	GENERAL	1230	1626
BSc	GENERAL	103	180
BSc	PHYSICS	77	113
BSc	CHEMISTRY	96	210

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses
2018	4070	49	18	0

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System, learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms
105	75	Nil	14	2

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

NIL

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :

0	0	N
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2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. o
39	29	10	1	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, received from Govt recognized b
2018	NIL	Nil	NIL
2019	NIL	Nil	NIL

No file uploaded.

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaratio during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration c semester-end/ ye examinatio
BA	B.A. (HONS)	1ST SEMESTER	16/01/2019	03/04/201
BA	B.A. (HONS)	2ND SEMESTER	03/07/2019	27/09/201
BA	B.A. (HONS)	2ND YEAR	23/07/2019	14/11/202
BA	B.A. (HONS)	3RD YEAR	04/04/2019	04/06/201
BA	B.A. (GENERAL)	1ST SEMESTER	28/01/2019	20/04/201
BA	B.A. (GENERAL)	2ND SEMESTER	05/07/2019	07/11/201
BA	B.A. (GENERAL)	2ND YEAR	23/07/2019	26/09/201
BA	B.A. (GENERAL)	3RD YEAR	06/04/2019	10/06/201
BSc	B.SC. (HONS)	1ST SEMESTER	16/01/2019	03/04/201
BSc	B.SC. (HONS)	2ND SEMESTER	03/07/2019	27/09/201

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

In the current academic session, two types of U.G. courses (CBCS and Choice Based Credit System) are running in the college. In the annual examination system (3-tier system) students have to appear examination at the end of year. For the semester examination pattern, regular class tests, assignment and random tests are conducted by each department according to their own schedule. College centrally conducts the test examination and students are required to qualify the tests in order to appear in their University Examinations. The college has a practice of providing the test examination answer script to the students and necessary suggestions and advice are given by the faculty members to individual students so that they can do better in their University Examination. All the UG students of the B.A./B.Sc./B. Com. final year (Part-III) of the 3-tier system and Honours and general course have to submit a project paper on Environmental science as it is a compulsory paper in the University syllabus. Students carry out the project under the supervision of the concerned teacher. For some subjects have educational tour/excursion in the University syllabus, those students also submit an elaborate travel report to the department along with the specimen/sample they collected from the visiting place. For Honours course students having the project in the syllabus are to do a seminar presentation. Vidyasagar University introduced the choice-based credit system (CBCS) for UG and PG from 2018-19 academic session. Garhbeta College is affiliated to Vidyasagar University and it follows the same. Every academic year consists of even and odd semester and University Examinations in the choice based system are held at the end of each semester students with 75 attendance percentage average are only allowed to appear in the Semester examination. Class test (internal examination) is held as per academic calendar prepared by the college. Every department calculates the percentage of class attendance for each student and allow those to appear class test whoever achieved above attendance on an average for UG course. HODs of every department monitor the students having percentage below 75 in a manner that they will appear in the next semester if they cannot increase the attendance. Moreover, PG department has a restriction on PG course that each student need to secure 75 attendance percentage in each paper to appear internal examination.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related activities (in words)

The Annual Academic Calendar is prepared by IQAC according to the University Academic Calendar prior to the commencement of new academic session, specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation. It is displayed on Students Notice Board as well as in the College Website. The dates of Examinations such as internal Tests and Final Tests for 3-tier internal assessment, Practical examination, Theory examination are specified in the Academic Calendar and the Institution usually follows the same throughout the session/semester. The CBCS pattern has been introduced by Vidyasagar University for undergraduate and Postgraduate courses from the academic session 2018-2019. So, the schedules for Internal as well as other activities as per CBCS guidelines are categorically mentioned in the academic calendar and are accomplished accordingly. The dates of Internal Assessments for all courses are decided by the departments concerned, usually at the end of each semester, as per directions from the University. However, the dates of such Examinations are notified to the students well ahead. Term I Academic Calendar also prepared and submitted by the P.G. students to the Heads of the departments concerned, following the notifications in that regard. Tentative dates of activities of NSS, NCC, Career Counselling and Placement

Cell are also given in the academic calendar. Schedule of other acti such as Parent teacher meeting, College social and other cultural pr College sports etc. are also provided in the academic calendar. Acac Calendar for the Session:2018-2019 is given in the college website.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs off institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.igac.garhbetacollege.ac.in/about-3>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
B. A. (HONS)	BA	BENGALI	86	86
B. A. (HONS)	BA	ENGLISH	36	34
B. A. (HONS)	BA	HISTORY	10	10
B. A. (HONS)	BA	PHILOSOPHY	19	19
B. A. (HONS)	BA	SANSKRIT	23	22
B. A. (HONS)	BA	SANTHALI	0	0
B. A. (GEN)	BA	GENERAL	227	224
B. SC. (GEN)	BSc	GENERAL	34	34
B. SC. (HONS)	BSc	PHYSICS	27	26
B. SC. (HONS)	BSc	CHEMISTRY	26	25

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may de questionnaire) (results and details be provided as weblink)

https://f64de098-e168-43d9-a5a2-f9af66161612.usrfiles.com/ugd/f64de0_70481a0a50634776b94049b50aa8

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organi

Nature of the Project	Duration	Name of the funding agency	Total g sanctio
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Projects sponsored by the University	00	NIL	0
Students Research Projects (Other than compulsory by the University)	00	NIL	0
International Projects	00	NIL	0
Any Other (Specify)	00	NIL	0
Major Projects	1096	SCIENCE AND ENGINEERING RESEARCH BOARD (DEPARTMENT OF SCIENCE AND TECHNOLOGY, (GOVT. OF INDIA)) 1825560	18255
Minor Projects	730	UGC	2600
Minor Projects	730	UGC	3000
Minor Projects	730	UGC	4250
Interdisciplinary Projects	00	NIL	0
Industry sponsored Projects	00	NIL	0

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acader practices during the year

Title of workshop/seminar	Name of the Dept.
No Data Entered/Not Applicable !!!	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
NIL	NIL	NIL	Nil

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Co
NIL	NIL	NIL	NIL	NIL	N

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Fa
National	PHILOSOPHY	2	00
National	SANSKRIT	1	00
National	HISTORY	6	00
National	BENGALI	4	00
International	MATHEMATICS	2	1
International	PHYSIOLOGY	1	2.25
International	HISTORY	2	00
International	PHYSICAL EDUCATION	6	4.4

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MATHEMATICS	1
SANSKRIT	3

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institution as mention in the publication
AMELIORATION OF CC14 INDUCED LIVER INJURY IN SWISS ALBINO MICE BY ANTIOXIDANT RICH LEAF EXTRACT OF CROTON BONPLANDIANUS BAILL	POKHRAJ GUHA	PLOS ONE	2018	Nil	GARHBE COLLEGE
BIPHASIC REGULATION OF RNA INTERFERENCE DURING ROTAVIRUS INFECTION BY	SHAMPA DEB CHANDRA	CELLULAR MICROBIOLOGY	2019	Nil	GARHBE COLLEGE

MODULATION OF ARGONAUTE2					
RELATIONSHIP OF SELECTED ANTHROPOMETRIC VARIABLES WITH THE VERTICAL JUMP ABILITY OF ELEMENTARY COLLEGE LEVEL ATHLETES	DIPANKAR MAITY, DR. PRASANTA KUMAR BHUNIA, SAMIR HAZRA	IOSR JOURNAL OF PHYSICAL EDUCATION	2018	Nil	GARHBE COLLEGE
BI-COMPLEX MODULES WITH INDEFINITE INNER PRODUCT	A. BANERJEE, R. DEB	ADVANCES IN APPLIED CLIFFORD ALGEBRAS	2019	1.066	GARHBE COLLEGE
ON ADDITIVELY COMPLETELY REGULAR SEMINEARRINGS : II	RAJLAXMI MUKHERJEE, PAVEL PAL, TUHIN MANNA, SUJIT KUMAR SARDAR	COMMUNICATIONS IN ALGEBRA	2019	0.556	GARHBE COLLEGE
A NOTE ON ADDITIVELY COMPLETELY REGULAR SEMINEARRINGS	RAJLAXMI MUKHERJEE, PAVEL PAL, TUHIN MANNA	SEMIGROUP FORUM	2018	0.578	GARHBE COLLEGE

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation
BI-COMPLEX MODULES WITH INDEFINITE INNER PRODUCT	A. BANERJEE, R. DEB	ADVANCES IN APPLIED CLIFFORD ALGEBRAS	2019	21	1

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	St
Attended/Seminars/Workshops	13	4	
Presented papers	11	8	
Resource persons	0	0	

No file uploaded.

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry,

and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., du

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of participate activi
SWACHBHARAT AVIJAN	NSS UNIT 1,2,3,4	4	88
WORLD AIDS DAY	NSS UNIT 1,2,3,4	4	57
HUMAN RIGHTS DAY	NSS UNIT 1,2,3,4	4	62
NATIONAL YOUTH DAY	NSS UNIT 1,2,3,4	4	12
NETAJI BIRTH DAY	NCC COY - 4, COY - 5	4	16
REPUBLIC DAY	NCC COY - 4, COY - 5	4	14
CLEANING PROGRAM	NSS UNIT 1,2,3,4	4	13
INDEPENDENCE DAY	NCC COY-4, COY-5	5	15
PLANTATION	NSS UNIT 1,2,3,4	4	46
DENGUE PREVENTION PROGRAM	NSS UNIT 1,2,3,4	4	62

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other rec during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
NIL	NIL	NIL	0

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Gover Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. durin

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	pa su
WEST BENGAL STATE STUDENT YOUTH SCIENCE FAIR 2019	DEPARTMENT OF YOUTH SERVICES AND SPORTS, GOVT. OF WEST BENGAL	SCIENCE MODEL COMPETITION	1	
CELEBRATION OF INTERNATIONAL WOMENS DAY	WOMENS CELL, GARHBETA COLLEGE	EXTENSION LECTURE ON GENDER ISSUE	24	

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
NIL	NIL	NIL

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, student research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
NIL	NIL	NIL	Nil	Nil

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participating MoUs
NIL	Nil	NIL	0

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existence
Campus Area	1
Class rooms	1
Laboratories	1
Seminar Halls	1
Classrooms with LCD facilities	1
Video Centre	1
Value of the equipment purchased during the year (rs. in lakhs)	1
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	1
Classrooms with Wi-Fi OR LAN	1

No file uploaded.

4.2 - Library as a Learning Resource**4.2.1 - Library is automated {Integrated Library Management System (ILMS)}**

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year o
YES	Partially	NA	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	35449	35449	35449	35449	70898
Reference Books	3947683	3947683	3947683	3947683	7895360
e-Books	0	0	0	0	0
Journals	25	17	16000	42	16025
e-Journals	0	0	0	0	0
Digital Database	0	0	0	0	0
CD & Video	35	0	2000	0	2035
Library Automation	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0
Others (specify)	0	0	0	0	0

No file uploaded.

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &am institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launc content
NIL	NIL	NIL	Null

No file uploaded.

4.3 - IT Infrastructure**4.3.1 - Technology Upgradation (overall)**

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandw (MBPS)
Existing	143	2	100	2	1	13	122	C
Added	10	0	0	0	0	0	6	C
Total	153	2	100	2	1	13	128	C

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre a facility

NIL

Nil

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	446297	0	5266

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

Laboratory: The respective departments generally take care of the laboratories. Faculty members of the concerned department, under the leadership of HOD, monitor its laboratory. Besides, each department has its own supporting staff, mostly fulltime. Each department maintains a register of the possessed equipments/instruments etc. Very often they also maintain a stock of chemicals/specimens/stationeries. Also, departments regularly track on maintenance of the existing equipments/instruments/chemicals/specimens. Accordingly, each department submits the requisition to the Principal. Principal approves the requisition as early as possible and allows departments to arrange for the necessary repair maintenance as well as procurement of chemicals/specimens/stationeries. As far as use of departmental assets is concerned, teachers have full access to the assets so that they can help guide students more efficiently with the help of supporting staff. Library: The maintenance of library is carried out as per the advice of staff of library under the leadership of the Librarian. An advisory Library Sub-committee often helps the Librarian to maintain the library. After discussion with the staff member Librarian place their requirement regarding maintenance to the principal. Accordingly, Principal approves the same after due consideration as soon as possible and allows Librarian to take necessary steps. For renewal of approved journals/magazines/periodicals Librarian seeks the sanction of the Principal after consultation with the concerned department. Students are provided with two types of facility - they can borrow book (at most for 15 days) from the issue and they can also take the advantage of reading book in the library reading room. Faculty members other staff avail home issue facility. They can borrow books for a day. Computers: Students can use computers in the library under the supervision of the Librarian supporting staff. In case of computer laboratory also students can access computers under the supervision of the teachers or supporting staff of the computer laboratory. Same is the policy for computers which are kept in the departments. For departmental computer laboratory. For repairing and maintenance of computers HODs are required to fill up a requisition slip mentioning approximate costs and then have to submit it to the Principal. Depending on the scale and cost of repairing, the Principal either entrusts "Computer committee" or respective department or some experts in this regard to take care for the necessary repairing quickly. However, the computers which are kept at the back office cannot be accessed by the students, though the maintenance policy is same. Sports Arenas Equipments: As far as the sports goods are concerned, these are kept under the custody of Department of Physical Education B.PEd. section. Students can access these sports goods by...

request. Supporting staff of these two departments issue the goods/equipments to them and students need to deposit the same once are over. But when students practice games as part of their syllabus always supervise that. Since our college has some sports arenas, spe is kept for their maintenance. Department of Physical Education, B. section, Sports sub-committee

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	
Financial Support from institution	FREE STUDENTSHIP	245	
Financial Support from Other Sources			
a) National	NA	2241	
b) International	NA	0	

No file uploaded.

5.1.2 - Number of capability enhancement and development schemes such as Soft skill developn coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring e

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	
NIL	Nil	0	

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offe institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
Nil	NA	0	0	0

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevent harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
14	14	2

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students	Name of organizations	Number of students	

visited	participated	placed	visited	participated
NIL	0	0	NA	0

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Percentage
2018	21	B.A. (HONS)	HISTORY	VIDYASAGAR UNIVERSITY	100
2018	6	B.A. (HONS)	GEOGRAPHY	VIDYASAGAR UNIVERSITY, 2. BALASORE UNIVERSITY	100
2018	10	B.A. (HONS)	SANSKRIT	1) Jadavpur University, 2) Vidyasagar University, 3) Bankura University	100
2018	20	B.SC. (HONS)	MATHEMATICS	1) VIDYASAGAR UNIVERSITY, 2) Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, 3) Garhbeta College, 4) Raja N. L. Khan Womens College (Autonomous) 5) Visva-Bharati University 6) B. I.B.S., kolkata, 7. HIT HALDIA, 8. CITY COLEGE, MIDNAPORE	100
2018	14	B.SC. (HONS)	BOTANY	1. VIDYASAGAR UNIVERSITY, 2. RAJA N.L. KHAN WOMEN'S COLLEGE (AUTONOMOUS), IIHM KOLKATA, CITY COLLEGE MIDNAPORE	100
2018	19	B.SC. (HONS)	CHEMISTRY	1. IIT KHARAGPUR, 2. NIT DURGAPUR, 3. JADAVPUR UNIVERSITY, 4. VIDYASAGAR UNIVERSITY, 5 BANKURA UNIVERSITY, 6. MIDNAPORE COLLEGE (AUTONOMOUS), 7. P.B. COLLEGE (AUTONOMOUS), 8. BANKURA SAMMILANI COLLEGE, 9. INDIAN INSTITUTE OF PACKAGING (MUMBAI)	100
2018	42	B.A. (HONS)	BENGALI	1. VIDYSAGAR UNIVERSITY, 2. MIDNAPORE COLLEGE, 3.	100

				KHARAGPUR COLLEGE, 4. RAJA N.L. KHAN WOMENS COLLEGE, 5. GHATAL R.S. MAHAVIDYALAYA	
2018	13	B.SC. (HONS)	PHYSICS	1) Vidyasagar University, 2) Bankura University 3) Diamond Harbour Women's University, 4) RKMVERI(Belur) 5) Midnapore City College, 6) PanskuraBanamali College, 7) Belda College,	M
2018	12	B.A. (HONS)	PHILOSOPHY	VIDYASAGAR UIVERSITY	PH
2018	21	B.A. (HONS)	HISTORY	VIDYASAGAR UNIVERSITY	PH

No file uploaded.

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	3
SLET	0
GATE	2
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	6

No file uploaded.

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of Particip
SPORTS	STATE OF WEST BENGAL	20
SPORTS	GARHBETA COLLEGE	328
SPORTS	UNIVERSITY	2

No file uploaded.

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number

Nil	NIL	Nil	Nil	Nil	00
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No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Representation (SR) in Academic and Administrative committees are the sole criteria of our institution. They actively represent in the Governing Body, IQAC, Alumni Association of the college, Library Cell, Admission Committee, Sports Cultural Committees, Seminar Committee, Cell other subcommittees. The students' representative is elected from the students under the supervision of one Teachers' Representative to the Governing body, the IQAC Coordinator and the Convenor of the Academic Subcommittee. As Students Representatives they convey the opinion of (if any) of the students in front of the Body/ Committees/ Cell and take action taken reports to the students. They wholeheartedly chalk out programs like cleaning, tree plantation, various awareness etc. with the permission of college authority. They involve students to actively participate in all the sports and cultural activities organised by the college throughout the year. Students' Representatives take a pivotal role in annual sports and organize a cultural evening, observe various events, encourage students to participate in debate, youth parliamentarian etc. with a bold and sufficient attitude. They involve them in to organize departmental Workshops / Special Lectures and quiz. The Students' Representative play an important role in encouraging and motivating students to participate in NCC 'Sukanya Project' (a project initiated by Kolkata Police) various enhancement Programmes. College organises Saraswati Puja in the college under the leadership of Students Representatives. They also help to organize different sports activities and events and assist the teachers in making every event a success with prize distribution. They are well aware of the strengths and weaknesses of the college as well as departments collect suggestions from students of different departments about how to overcome the weaknesses and that to the coordinator IQAC. As a most important Stakeholder of the college they actively participate in all round development of the college.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

Introduction: Former students of Garhbeta College are now engaged in different jobs like Scientists, Writers, Managers, Entrepreneurs, Politicians, Teachers etc. Some of the former students of the College and some Faculty members formed an Association to bring the former students together on a single platform and improve the quality of Institution. Alumni Association supports new alumni, and provides a forum to form new friendships. Objectives of Alumni association are : 1. To bring all former students and the faculty members of Garhbeta College to share their experiences with each other. 2. To utilize the rich experiences of the former students of the College for the benefit and progress of the present students. 3. To provide guidance to the present students in their endeavour for employment and higher studies. 4. To organize Campus Placements through old students working in reputed industries in State and National level. 5. To contribute the Overall Development of the College. 6. To arrange seminars.

debates, cultural and social welfare programs. 7. To provide financial assistance to the poor students.

5.4.2 - No. of enrolled Alumni:

210

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

NO MEETINGS HELD

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last (maximum 500 words)

1. The fact that college is governed by a Governing Body, which consists of the Principal of the college as secretary, three elected representative faculty members and one elected member from the supporting staff and two representatives from affiliating university, one representative donor/local community and two representatives from Government of West Bengal and headed by an eminent person, is not only the example of participative management but also its approval of formation of different subcommittees can be cited as example of decentralized management. These subcommittees include the committees of teaching and supporting staff of our college. Members of these subcommittees actively participate to express their views regarding various issues and then take decisions. Thus, the college uses the services of these subcommittees for the effective functioning of college. We have a Finance committee to approve necessary financial support, keeping in mind the financial strength of the college, when fund requirement is beyond the college's capacity. Purchase subcommittee looks after the tender process and finds the best vendor following the norms. Similarly, we have, to give few examples, Academic subcommittee consists of all HODs/Coordinators or In charge of each department under the leadership of Secretary, Teachers' Council, etc., given the freedom to take decision and recommend accordingly the policy or way of executing policy to achieve academic excellence. Admission subcommittee to supervise and monitor the online admission process. - Routine subcommittee to prepare central routine for Science, Arts and Commerce. - Library subcommittee for constantly monitor necessary requirements for smooth functioning of library and its desirable up gradation. - Since our students come from the lower economic strata, college authority has to take the need to stand by them. Therefore, Students Aid subcommittee is formed. After receiving the applications desiring waiving of tuition fee, this subcommittee thoroughly discuss each application and recommend the waiving of fee considering the available supporting documents. College authority happily accepts this recommendation. - Building subcommittee to supervise and monitor the new construction or repairing/maintenance of college building. 2. As far as academic departments are concerned, they enjoy the decentralized mechanism. Each faculty member of respective departments participates in the decision-making process regarding the content of classes and allocation of portion of syllabus to be covered. Decisions taken regarding the aforesaid issues are gladly accepted by the college authority. Similarly, for the laboratory-based departments, a

consultation in the department itself take the decision regarding purchase of equipments, instruments etc subject to the availability of fund value and the finance committee. All the faculty members actively participate to prepare the list of books and journals to be purchased or subscribed to their respective departments and college authority gladly honour their decisions subject to the availability of fund. Even faculty members are allowed to purchase books, with which they suddenly encounter in a library or book fair and think that the book may be useful in enhancing their knowledgebase. So we may claim that active presence of decentralized participative management can be

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with details):

Strategy Type	Details
Admission of Students	Admission of Students: The College adopts merit-admission mechanism using online mode. For which it has a special portal which is attached with the website of the college. Here merit formula is defined on the basis of marks obtained in the qualifying examination (e.g., in case of admission in the Post Graduate course marks of Higher Secondary examination are resorted to admission test to judge the merit of the students).
Curriculum Development	Curriculum Development: Since our college is an affiliate institution of Vidyasagar University we have to follow the curriculum prepared by the university.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure/Instrumentation: Library is being digitized using KOHA software. Library with the entire campus, is Wi-Fi enabled and under surveillance. Teachers/staff/ students can enjoy reading facility which is also equipped with computers. It has a register for both home issue and daily issue. All the members have been provided with N-List user id to access facility of e-resources using INFLIBNET. Departments are provided with both desktop laptops to enable them to use enabled teaching learning methods. It takes quick response through its decentralized mechanisms to repair/overhaul equipments when necessary. To use different e-resources effectively efficiently the servicing of Wi-Fi network is monitored and serviced regularly. A sub-committee is assigned the task of monitoring the class rooms and facilities.
Human Resource Management	Human Resource Management: This institute adopts all optimal use of human resource, thus focuses on its management. Its strategy of adopting decentralized mechanism is a first step. College authority adopts democratic process through discussions, deliberations participation using its internal bodies to identify special abilities/qualifications for teaching and supporting staff. Following that out-

	<p>entrusts and extends opportunity to its staff men function efficiently in executing policy decisions achieve the larger goal of the institution. Thus, it right persons in the right place and also provides o to "learn more by doing more" which ultimately yie efficient outcome.</p>
<p>Industry Interaction / Collaboration</p>	<p>Industry Interaction/Collaboration: Being in a rur which is predominantly depends upon agriculture, the interaction/ collaboration is very hard to come by. we are quite open in this regard. We are ready to we collaboration as well as ready to get enriched by ir with industry. It is worth mentioning that indirect collaborating with the industry by gathering info regarding requirements of different industries individual information gathering mechanism. Accordi faculty members, though not using a very formal stru to enlighten our students about the requirement of i and advise them how to prepare themselves for fulfil requirements alongside with their usual cours</p>
<p>Teaching and Learning</p>	<p>Teaching Learning: Authority of our college enco teachers to participate in Orientation/ Refresher c in similar training courses so that they can use v innovative ideas or excellence they gain from such c the benefit of students. This institution encourages to use modern audio-visual equipment to make teachin more attractive. As our college is in the rural area of our college se bi-lingual mode to deliver their accordingly beside English version the institutio encourages to provide study material in Bengali v Faculty members also take special attention with experience to deal with slow learners alongside t learners.</p>
<p>Examination and Evaluation</p>	<p>Examination Evaluation: Being an affiliated instit Vidyasagar University this institution has to fol schedule guidelines of the university. However, the conducts internal assessment examination following academic calendar. To assist the departments in co internal assessment a sub-committee has been forme the process smooth, which takes responsibility of c internal assessment where numbers of students are h worth mentioning that departments which are running like Bengali, History Mathematics they set thei examination schedule. Decisions regarding assignm responsibility of paper setting answer script evalu taken in their respective Board of Studies (BOS). A number of answer scripts is assigned to the ext evaluators.</p>
<p>Research and Development</p>	<p>Research Development: College always encourages r activities. It extends all kind of cooperation to research project and allows facilitates teachers t different libraries/other research institution or field keeping in mind the rules/regulation/statu UGC/Government of West Bengal/Vidyasagar Universi</p>

college has its research sub-committee to help, ex kind of cooperation to the researchers college has Journal entitled "Indian Journal of Research in disciplinary Study". Governing Body as well as Te Council of the college acknowledges those teachers awarded with Ph.D. / M. Phil degree. College also gl in organizing seminar. To facilitate research cc subscribe good number of qualitative journal

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>In consonance with the advancement of information Com Technology (ICT) all over the country, Garhbeta Col taken initiatives to implement e-governance in dif administrative functions over past few couple of year been used in different administrative activities like and registration of students, administration of stud finance accounts, attendance and monitoring of staff services etc. with a view to improving efficiency and services in a faster way. However, the implementati governance initiatives in different administrative operation of the college can be pointed out in the f way: 1. Different academic Departments, Offices, 7 Section, Library, College main entrance/security, C Hostel are connected through intercom and seaml communications are made among these paraments/wings a required. 2. Attendance of teachers and supporting st college is monitored through Biometric attendance throughout the year. 3. Computers are extensively different official works and day to day activities college.</p>
Student Admission and Support	<p>1). Entry level admission of students is fully done dedicated admission portal of the college. Necessary alerts are sent to the students and admission fees v collected online through payment gateway system. 2)Re of students is done through the ICT used in the off necessary communication is made with the affiliating for this purpose. 3)Student data is administered th automation software named as SMART OFFICE(ERP-9) rur college. This software provides incorporation of dat unified system and generation of reports as per our r making the process well organized, user friendly, and time and cost.</p>
Planning and Development	<p>1. Central library of the college is operated th automation software named as COHA and the librar fully/partially computerized. 2. The college campus i with CCTV and these are installed at different places oversee any location at any point of time. 2. The campus is equipped with CCTV and these are instal different places, HOI can oversee any location at any time. 3. Electronic communication via email is a r practice of the college to make various administr correspondences with different Government departmen</p>

State Higher Education Department, UGC, Vidyasagar U and many other Government agencies. 4. Various data a in respect of RUSA grants sanctioned to our colle submitted through the RUSA MIS Portal. The college constant touch with the sanctioning and monitoring a through this portal in paperless mode. 5. Internet fa available for 24X7 in the college office, accounts library, and computer laboratory and in different a departments of the college. The campus is also Wi-Fi 6. All-important notices are published in the Colleg on a regular basis. Time Table is also displayed website.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2018	NIL	NIL	NIL

No file uploaded.

6.3.2 - Number of professional development / administrative training programmes organized by for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)
2018	SEMINAR / LECTURE SERIES	NIL	Nil	Nil	Nil

No file uploaded.

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
One-week Short Term Course On Gender Sensitization, organized by UGC-ASC, The University of Calcutta, Kolkata	1	14/11/2018	20/11/2
One-week Short Term Course On Interpreting Gender at its Intersections, organized by UGC-ASC, Jadavpur University, Kolkata UGC-ASC, Jadavpur University, Kolkata	1	27/11/2018	03/12/2
Inter-disciplinary Refresher Course on Advances in Instrumentation and	1	03/12/2018	22/12/2

Automation: Role of ICT (Sponsoring agency- UGC)			
38th Orientation Programme conducted by the HRDC, Sambalpur University	1	28/02/2019	27/03/2

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full
0	0	0	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Stu
PUJA EX-GRATIA (TOTAL RS. 102000)	PUJA EX-GRATIA (RS. 97000), STAFF WELFARE (RS. 110338)	STUDENT (RS.)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words ea

Internal Financial Audit: To ensure financial regularity and transparency the Institution has well established practice of conducting internal and external audits for every year. Internal audit is conducted half yearly. The college has its own mechanism to cross check the financial activities through several means like finance committee in which government nominated and university nominated members are included. The expenses incurred under different heads are checked by verifying the bills and vouchers.

Financial Audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit and the report is submitted to the government as well as other places wherever asked for. Any queries are addressed within the prescribed time limits by furnishing appropriate documents. The institution did not come across with any audit objections during the preceding years. The audited statement is duly signed by the authorities of the management and chartered accountant. The external audit for the financial year 2018-2019 has been completed in time and the audit was satisfactory.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in
NIL	0

No file uploaded.

6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	
Academic	Yes	VU	Yes	Pl
Administrative	Yes	APPROVED AUDITOR	No	

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

NA

6.5.3 - Development programmes for support staff (at least three)

1) Periodical and Annual meetings with all support Staff. 2). Pr regularly meets and appraises the Support Staff. 3). The support s the Institution are encouraged to attend different staff developmen organized by different Institutions. 4) Involvement of Support Sta academic and non-academic activities. 5) Regular Staff meetings are to address their needs and upgrade their skills 6) Scope is given f studies.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1) Establishment of new Library building 2) Improvement of Library 3) Constructions of Smart Classrooms to enable ICT based teachi learning. Improvement in RD activities. 4) Renovation of old build Motivated for higher studies. 6) Motivated students for cultural a activities. 7) Organising lectures for improving professional and values in students and other stake holders. 8) Filling up of vacant PG courses in Mathematics, Zoology, Bengali and History

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2018	MEETING WITH HEADS OF THE DEPARTMENTS	18/09/2018	18/09/2018	25/09/2018
2018	ACADEMIC AUDIT	12/11/2018	12/11/2018	17/11/2018
2018	PLANTATION	22/07/2018	22/07/2018	22/07/2018
2019	STUDENTS SATISFACTION SURVEY	06/03/2019	06/03/2019	06/03/2019
2018	Student Induction PROGRAMME (UG)	13/11/2018	13/11/2018	13/11/2018
2018	Student Induction PROGRAMME (PG)	23/07/2018	23/07/2018	23/07/2018
2019	FEEDBACK FROM STUDENTS	14/02/2019	14/02/2019	14/02/2019
2019	FEEDBACK FROM PARENTS	14/02/2019	14/02/2019	14/02/2019
2019	FEEDBACK FROM TEACHERS	08/06/2019	08/06/2019	08/06/2019

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	Number of Participants
			Female
YOUTH AWARENESS	27/01/2019	27/01/2019	85

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NO

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	
Provision for lift	No	
Ramp/Rails	Yes	
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	No	
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2018	Nil	Nil	Nil	00	Nil	Nil

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE UNIFORM	Nil	Students of this institution have to follow the proper attire (black trouser sky-blue shirt for boys students, and sky blue kameez white salwar for girls students) every day except Wednesday. Unnecessary loitering in the corridors and use of mobile phones (for emergency and academic purpose) are strictly prohibited for the students. Students have to attend class five minutes before the commencement of class. Teachers to start their classes at the scheduled time. Any discrimination is uncalled for. Supporting staff

		provide all the relevant information to students with patience and smile.
CODE OF CONDUCT REGARDING COLLEGE LIBRARY	01/07/2018	1. Every student must have a library card which is issued at the beginning of the session. 2. Library card must be deposited at the time of borrowing books and returned at the time of returning the books. 3. Students should pay all library dues before final exam. 4. Without library clearance to attend the final exam will not be allowed. 5. No books can be retained for more than 15 days. 6. After 15 days a book may be re-issued. 7. Silence is maintained in the library. 8. Library books and materials should be taken carefully. 9. Books must be valued at the time of receiving. 10. After lapse of 5 years from the date of admission, a student cannot claim for the value of books. 11. No money
CODE OF CONDUCT REGARDING CONCESSION IN TUITION FEES	01/07/2018	1. As per Govt. rules the college extends concession in tuition fees to the poor and meritorious students. 2. From Garhbeta College welfare fund, financially weak but meritorious students are given financial assistance and library facilities. 3. There is a sub-committee to look into this affair.
Code of conducts regarding to Attendance Rules.	01/07/2018	1. The college strictly abides by the rules of attendance regarding student attendance of classes. 2. Students having secured 75 or above in all classes in each subject are generally allowed to appear at exams. 3. The college always takes serious notice of students' absence from any exam without sufficient reasons.
Code of conducts	Nil	1. All kinds of bills and vouchers should be deposited in the account section on every Tuesday and Friday. 2. All payments are done through bank cheque after verification.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Health Awareness Camp	08/03/2019	08/03/2019	600

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1). Plastic free zone
- 2). Plantation /maintenance of existing garden
- 3). Prohibition of firing of dry leaves
- 4). Green audit
- 5). Formation of nature and environment sub-committee

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

The college has its own vibrant women's cell, SAHELI, which aims at promoting gender equality as well as universal values of treating all human beings as owners of equal rights, equal opportunity and dignity. The cell works to make women aware regarding empowerment of the so-called underprivileged and marginalized sections including women. Very often SAHELI takes initiatives to...

programmes to promote consciousness regarding different pertinent the depressed sections. The cell has been quite active in the previ in guiding women regarding legal rights, about the diseases to wh women usually fall prey off. Besides, it has also been active in different experts to discuss how the women are being subjected discrimination, deprivation and the possible way out to these me problems. The cell always tries to involve the adjacent communi conducting its different programmes. In the year 2018-19, the cell initiative, has conducted a Health Awareness and Free Health Check- 8th March, 2019 involving local community. For this purpose, two re veteran doctors, one general physician, Dr. Pranab Goswami, an gynaecologist, Dr. Keka Roy, were invited. In this camp, near ab faculty members, staffs and students from all the departments of th and 56 members of local self-help groups were provided free me examination, consultation along with the check-up of blood pressur invited doctors. During this camp, each female participant was give napkins free of cost. The students of the college worked hard volun make the camp successful.

Upload details of two best practices successfully implemented by the institution as per NA your institution website, provide the link

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its visi and thrust in not more than 500 words

Since the Vision of the Institute focuses on comprehensive and su growth of the students, the college aims to bring the economically and tribal youth into main stream and make them a responsible cit India. Students need a break from classroom and lectures to rejuven extracurricular activities are the best way to regain that energy a student's personality. Whether getting involved in student cl volunteering activities and sports tournaments, these activities ov regular classroom, help students meet new people and develop thei skills. While academics play a significant role, sports-related ac are also important in shaping the personality and character of a With the same ideology, a college with physical education and B. emphasizes on college sports and encourages its students to partic various tournaments. Students not only stay fit and healthy by a participating in sports, but they also learn effective ways to pressure in times of crisis. Keeping in view the importance of sp today's scientific era and its vitality in the shaping of indivi personality and health and fitness, the college lays considerable e student participation in various games, sports and track and f activities. The spacious grounds of the college are laid out into p for Cricket, Hockey, Football, Basketball, Volleyball, and Badmin Facilities have also been provided for Yoga, Table Tennis, Chess, and Kabaddi. A Gymnasium Hall equipped with all modern scientific like Multi-exerciser, and Treadmill are available for the use of s Other than actually being an active sportsman, then other career op for students is: sport marketing, coaching, athletic administratio medicine, sport promotion, sport psychology and so on. Sports pers employed in private and public sector. The Indian Government and Ar also have special recruitment drives for exceptional sporting t Students can also set up their own business in manufacturing of

equipment after gaining experience in this field. Student of cc participated in various Sports Competitions in 2018-19 organised institution level.

Provide the weblink of the institution

<http://www.garhbetacollege.ac.in>

8.Future Plans of Actions for Next Academic Year

1. Workshop on Mushroom cultivation 2. IQAC suggests to build 2nd fl Ambedkar Bhaban to reduce the scarcity of class room 1. To save the Bhaban', a shed over the roof top is very much essential and it urge needed some renovation. 4. To form the football team with female stu More ICT enabled class-rooms. 6. Preparing for NAAC 2nd Cycle. 7. Wo students on skill development Programme. 8. Awareness programme on Entrepreneurship for Students. 9. Organisation of more Seminars/Work Use of ICT in Quality Teaching Learning, Research Methodology Enviro Digital Notice Board for interactive / real-time publication of emer notices / information to the students. 11. The college plans to main database on student's progression. 12. To provide safe and sound atm the laboratories especially in the departments of Physics, Chemistry Botany, by increasing more fire extinguishers. 13. The college inten organize motivational program for the final year Under Graduates and graduate students in order to enhance their participation in renounc premier higher educational institute. 14.The institution has a plan solar panel to reduce the electricity consumption. 15. To provide th communication facility the college envisage to purchase heavy vehicl communication of students to Railway station or Bus. 16. Keeping in healthy sanitation facility for students, the college has to purchas Napkin Vending Machine.